

Minutes for
Library Board of Trustees
Annual meeting – January 26, 2021
Zoom only:
Meeting ID: 886 8316 6383
Passcode: RTn3t8

1. Call to Order
 - a. 5:00 pm
2. Roll Call
 - a. Via Zoom. Alice, Jill, Alicia, Julie, Jenny, Ruth, and Dan (minutes).
3. Approval of Agenda
 - a. Jill 1st. Julie 2nd. All in Favor.
4. Public Comment
 - a. No Public present.
5. Approval of minutes
 - a. Jill 1st. Julie 2nd. All in Favor.
6. Review Bills and Budget
 - a. Sent via email. No questions.
7. Directors Report
 - a. MLA updates – <https://www.milibraries.org/news-announcements>
 - b. Still attending meetings to keep up with other libraries and LOM – covid restrictions still in place.
 - c. Martin library plans to open on February 1st – as long as staff is good.
 - d. Added '100 books before college'
 - e. Story times are still to be posted. Alicia has a dedicated spot on our blog for it.
 - f. Book Club – met via zoom yesterday.
 - g. Mel-Cat is back to normal delivery times. Still quarantining books.
 - h. Met with Mary Whiteford (zoom). She was checking in with all the libraries.
 - i. Festival of Trees was a great success! There were only 10 trees, but \$843 raised.
 - j. State Aid was finished and submitted. No problems or issues reported.
 - k. End of the year stats – down 4400 checkouts. 7992 this year.
 - l. Preschool visit planned for the 16th and 17th.
 - m. Middle school and 9th grade planned for the 1st.
 - n. Participating as a drop off place for the Peanut butter drive put on by the Allegan County Food Pantry Collaborative.
 - o. MDHHS on meetings – Thru Feb 21. No in person meetings. LOM says no in person before then at a minimum.
 - p. Directors evaluation attached in email. Please fill out (either online or hardcopy). Send to Dan and/or Alice.
 - q. Twp statistics will be done soon and Alicia will send them out with their service contracts next week.
8. Old Business
 - a. Personnel Policies & Bylaws. Review vacation policies before next meeting.
9. New Business
 - a. Election of Officers.

- i. Julie recommended all positions remain as currently listed. Jill 2nd. All in favor.
 - ii. Alice as President. Jill as Vice Present. Dan as secretary. Julie as treasurer.
 - b. Overview of 2020.
 - i. Emailed info in packet. No issues.
 - ii. Alicia has been emailing activities to teachers as requested. Books have been picked up as well.
 - c. Calendar Year – meeting dates.
 - i. No issues anticipated.
 - d. Appointment of Finance/Budget Committee.
 - i. Alice, Julie, and Ruth as the new addition. Committee set.
 - e. Staff Evaluations.
 - i. Evaluations are emailed. Alicia is pleased with her staff.
- 10. Updates on local meetings
 - a. Martin Twp meeting.
 - i. Cancelled without reason.
 - b. Orangeville Twp meeting.
 - i. No Attendees.
 - c. Watson Twp meeting.
 - i. No Attendees.
 - d. Friends Meeting.
 - i. No Meeting.
 - e. School Board.
 - i. No information to discuss.
- 11. Public Comment
 - a. No public present.
- 12. Board Member Comment.
 - a. No comments.
- 13. Next meeting: February 23, 2021 5PM
- 14. Adjournment
 - a. Jill 1st. Julie 2nd. All in Favor. 5:38pm.